

# Terms of Reference of ORR Accessible Travel Stakeholder Forum



April 2020

## **Scope**

The accessible travel stakeholder forum (the forum) has been established by ORR's consumer team to help deliver its vision of an accessible railway network where disabled passengers can travel with confidence and ease, safe in the knowledge that if assistance is required it will be provided reliably, effectively, and consistently by staff that have the training and knowledge to do so with confidence and skill.

The forum will operate in an advisory capacity and holds no decision-making powers.

## **Governance**

The forum will meet biannually and will:

- Be provided with updates on the approval of and operator compliance with Accessible Travel Policies (ATPs);
- Provide advice to ORR on accessibility issues and explore opportunities for ORR to further promote the interests of disabled passengers; and
- Work with other directorates in ORR on an ad-hoc basis.

ORR will chair the meetings and carry out the role of secretariat. ORR will also arrange meetings and issue invitations with sufficient notice and provide adequate notification of issues requiring advice.

In between meetings ORR will provide regular updates on its ATP work, including relevant statistical releases and consumer policy publications.

Unless otherwise agreed, meetings will take place at ORR's London office

## **Accountability**

ORR will keep ORR senior management informed of discussions and decisions following each meeting and produce and publish minutes of its meetings online.

ORR will at each meeting set out how the discussion at the previous meeting has informed its work.

## **Membership**

Membership is by invitation and will comprise of representatives from key stakeholders that represent people with a wide range of impairments from across Great Britain. Initial members are national organisations that have taken part in ORR's Accessible Travel Policy stakeholder engagement activities:

- Alzheimer's Society
- Disabled Persons Transport Advisory Committee (DPTAC)
- Leonard Cheshire
- Mobility Access Committee for Scotland (MACS)
- Royal National Institute of Blind People (RNIB)
- Shaw Trust
- Scope
- Rail Sector Champion, Stephen Brookes MBE
- Transport for All

The Equality and Human Rights Commission (EHRC) attend as an Observer.

Participation and discussion in meetings and views expressed or implied in discussion are entirely without prejudice.

Attendance will be permissible via video link (skype) in certain circumstances, to meet the minimum threshold of five attendees. Members can identify a representative to attend meetings when they are unable to attend.

ORR will reserve the right to close the group if it is determined that it is not achieving its intended purpose.

## **Contacts**

Members can contact ORR if they wish to discuss the issues raised at the meetings.

The team can be contacted at [ATP@orr.gov.uk](mailto:ATP@orr.gov.uk)

**End.**